

Please note that compensation is not payable by the Agency for any damage to or loss of the expert's personal property. However, for the period of the expert's engagement with the Agency, including travel between his/her residence and the duty station, he/she will be covered under the Agency's insurance policy for, inter alia, permanent total disability or death up to an amount of US \$ 100,000 and for medical expenses up to an amount of US \$ 10,000 in case of illness, injury or death attributable to his/her relationship with the Agency, subject to the terms of the insurance policy.

I would be grateful if your Government's designation could reach the Agency not later than 15th September 2003. As subsequent correspondence will be exchanged directly between the Scientific Secretary for the meeting, Mr. Marin Ignatov of the Division of Nuclear Installation Safety, and the designated expert(s), it would be helpful if you could, in your reply, include the complete address of your expert(s), including e-mail, if any.

Accept, Sir, the assurances of my highest consideration.



Ken E. Brockman
Director
Division of Nuclear Installation Safety

for DIRECTOR GENERAL

Enclosure



الوكالة الدولية للطاقة الذرية

国际原子能机构

INTERNATIONAL ATOMIC ENERGY AGENCY
AGENCE INTERNATIONALE DE L'ÉNERGIE ATOMIQUE
МЕЖДУНАРОДНОЕ АГЕНТСТВО ПО АТОМНОЙ ЭНЕРГИИ
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2003-07-18

Sir,

I have the honour to inform you that the International Atomic Energy Agency (the Agency) will hold a Technical Meeting (TM) on *Experiences Gained in Implementing a Continuous Improvement and Learning Organization to Enhance Safety Culture* at its Headquarters in Vienna from 9 to 12 December 2003.

The objective of the Technical Meeting is a broad exchange of practices and experiences in the area of supporting a continuous improvement process and developing a learning organization in order to enhance safety culture. The meeting is aimed at identifying good practices and important lessons learned from the various ways in which this is being done, and to share accumulated experiences in the area.

The attached Information Sheet outlines the programme of the meeting and provides information on other details.

The meeting will be held in English only.

In view of your country's potential interest in the subject matter, your Government is invited to designate an expert (or experts) to contribute to and/or participate in this meeting.

The Agency is not in a position to bear the travel and other costs of designated participants in the TM. Limited funds are, however, available to help cover the cost of participants from developing countries. Such assistance can be offered, upon specific request, to one participant per country provided that, in the Agency's view, this participant will make an important contribution to the meeting. The application for financial support should be made at the time of designation of the participant.

H. E. Mr. Kenneth C. Brill
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